

## Vancouver School of Economics

### Application Instructions –Instructor – Start Date: July 2019

1. The VSE strongly encourages applicants to use the EconJobMarket website to submit their applications. Go to <https://econjobmarket.org/register> to set up your free account on [EconJobMarket.org](https://econjobmarket.org) (EJM). This posting will be available by February 4, 2019. The job posting URL is <https://econjobmarket.org/positions/5656>

2. Complete your profile:

a) When setting up your profile you will be asked for the highest level of education completed. Please put in the name of institution and date of graduation (or anticipated graduation) of your PhD, even if you have not completed it.

b) This is not a research position however, you may be asked to provide your primary and other research fields. Please choose the areas of teaching interest matching your CV. As your primary interest you may also choose “Any Field”.

c) In addition to other biographical and contact information you will be asked whether or not you are a Canadian or Permanent Resident of Canada. This information is required for Canada Employment and Immigration purposes.

3. You will be asked to submit pdf files of the following:

(a) a covering letter

(b) a CV, which should include a summary of your education, including training in teaching and pedagogy; work experience, both inside and outside academia; teaching experience, including courses taught as main instructor, courses TA'd and student supervision; awards and distinctions; publications

(c) a summary of your teaching evaluations and scores for the past 5 years

(d) a teaching dossier in one single continuous pdf file. The teaching dossier should contain a teaching statement describing your teaching philosophy and approach, as well as your methodology and experience in working with a culturally diverse student body. The dossier should also include any examples of teaching leadership and initiatives including: curriculum development, pedagogical innovation, teaching and learning grants you have been awarded, examples of your use of innovative learning technology and other educational leadership contributions. This document should be no longer than 10 pages.

(e) a single file containing representative examples of your course material. For example, course outlines, assignments, quizzes, etc. Please just provide one sample of each item. If you find you are unable to load all your documents into EJM please email to [anne.coates@ubc.ca](mailto:anne.coates@ubc.ca)

(f) we encourage those who wish to do so to submit a one-page statement identifying your contribution, or potential contribution, to diversity

4. You will be asked to provide the names and contact information for at least 3 referees. These referees should address your teaching skills and achievements, not your research. References that do not address your teaching will not meet the reference requirement. Please have their contact information ready and ensure that your referees know that they will be asked to submit a reference for you.

5. Once you have set up your profile you will receive a username and PIN via email. Use this information to login to [EconJobMarket.org](https://econjobmarket.org) (<https://econjobmarket.org/index.php>).

6. Note that our closing date is March 10, 2019, although the closing date on the EJM site is March 15, 2019. This is to allow for corrections in document submission. Your application must be received by March 10.

7. The completed application on EJM will be transferred to us and processed.  
If you have questions, or if you wish to submit your application by mail, contact Anne Coates. (anne.coates[at]ubc[dot]ca)

8. To ensure full consideration, applications must be submitted at <http://econjobmarket.org> by **March 10, 2019**. Shortlisted candidates will be contacted for an interview.

*Scroll to next page for official job ad.*

Scroll up for instructions



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THE UNIVERSITY OF BRITISH COLUMBIA

## **Vancouver School of Economics – University of British Columbia**

**Position Type:** Instructor

**Deadline:** 2019-03-10

### Description:

The Vancouver School of Economics at the University of British Columbia, Vancouver campus invites applications for a tenure-track teaching and educational leadership position at the rank of Instructor. Starting date: July 1, 2019. The Instructor will be expected to teach a full course load per year (i.e. six 3-credit courses per year), which would typically include introductory and/or intermediate economics and specialized undergraduate field courses.

Candidates are expected to have a Ph.D. in Economics before commencing the position, and will have experience in teaching undergraduate economics courses. The incumbent may also be asked to teach economics courses to graduate students in a multidisciplinary setting. Expertise and experience in gender economics would be an asset. Individuals with a proven track record of excellence in teaching economics and academic supervision of undergraduate economics students are encouraged to apply. In addition, the successful candidate is expected to make contributions to educational leadership, including curriculum development and/or course design. Experience in pedagogical research, economics curriculum development, and the integration of innovative teaching practices and technologies in the curriculum, as well as experience with professional associations supporting economics education, is highly desirable. The successful candidate will be expected to maintain an excellent record of teaching and service, have a strong commitment to teaching and curriculum development, and show promise of pedagogical innovation and educational leadership. Service will include responsibility for some administrative work, with a preference for experience in media and communications.

This is a tenure-track position and the successful candidate will be reviewed for reappointment, tenure, and promotion in subsequent years, in accordance with the Collective Agreement. For a description of the Instructor rank and criteria for reappointment and promotion, visit: <http://www.hr.ubc.ca/faculty-relations/collective-agreements/appointment-faculty/>.

Application instructions and additional information about our school are available on our website at <https://economics.ubc.ca>. Applications will include:

- a cover letter
- curriculum vitae including a record of courses taught
- a teaching dossier which should include: a statement of teaching interests, orientation and philosophy, including candidate's methodology and experience in working with a culturally diverse student body, as well as evidence of teaching abilities and effectiveness (such as course outlines and student evaluations)
- three confidential letters of recommendation submitted directly by the referees.

All application materials and reference letters should be submitted by March 10, 2019. Review of applications will begin immediately following this date.

This position is subject to final budgetary approval. Salary will be commensurate with qualifications and experience.

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights

Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Métis, Inuit, or Indigenous person. All qualified candidates may apply; however, Canadians and permanent residents will be given priority.